



**JEEVIKA**  
An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society**  
**State Rural Livelihoods Mission, Bihar**



1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brplp.in

**INVITATION OF QUOTATION FOR SUPPLY OF**  
**MULTIFUNCTION PRINTER , DESKTOPS AND HARD DISK UNDER SHOPPING**  
**PROCEDURES**

To

Dear Sirs,

**Sub: INVITATION FOR QUOTATION FOR SUPPLY OF MULTIFUNCTION PRINTER , DESKTOPS AND HARD DISK.**

1. You are invited to submit your most competitive rate for the following items/goods :-

Lot No.	Name of item.	Specification	Quantity	Place of Delivery	Delivery Period	
I	MFP Printer	Technology	Laser	05	BRLPS office at 3 <sup>rd</sup> floor, Annexe-II, Vidyut Bhawan, Bailey Road, Patna	Within 20 days from the date of issuance of purchase order
		Print Speed	>20 ppm			
		Copy Speed	> 20 cpm			
		Color	Monochrome			
		Functions	Print, Copy and Scan			
		Paper Trays	2			
		Duplex Printing	Automatic			
		Print quality black (normal)	Up to 600 x 600 dpi			
		Scan size	Support A4			
		Scan size (ADF)	Support A4			
		Media sizes supported	A4, Letter, Legal			
		Warranty/Guarantee as per company norms.				
HP , Canon or equivalent.						
II	Desktop	Type	Desktop	04		
		Processor	10th Generation Intel® Core™ i5 or higher			
		RAM	8GB			
		Memory	256 GB SSD			
		Connectivity	USB 2, 2 USB 3, HDMI out, 1 Line in/out and Microphone Port			
		Networking	Gigabit Ethernet			
		Mouse and Keyboard	Optical Mouse and USB keyboard			



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		Operating System	Windows 10/11 Pro (64-bit) English licensed				
		Monitor	21" or higher TFT /LED				
		Software	MS Office latest version Standard Edition licensed.				
		Additional hardware	2 TB external hard drive.				
		UPS	1000 VA with at least 30 min backup				
		Warranty/Guarantee as per company norms.					
		Dell , HP, Lenovo or equivalent					
III	Hard disk	Capacity	2TB				
		Type	External Portable				
		interface	USB	02			
		Warranty/Guarantee as per company norms. Seagate, WD or equivalent					
		Capacity	5 TB				
		Type	External Portable				
		interface	USB	01			
		Warranty/Guarantee as per company norms. Seagate, WD or equivalent					

Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

2. Government of Bihar has received a Grant/credit from the World Bank/IDA in various currencies towards the cost of the operation of activities for "Bihar Transformative Development Project" and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

**3. Important Dates and Times/Bid Document.**

- 3.1 Issuance of bid documents : 30-06-2022.
- 3.2 Last Date & Time for Submission of bids : 15-07-2022 till 03.00 PM
- 3.3 Date & Time of Opening of Bid : 15-07-2022 at 03.30 PM

NOTE: Bidders may attend the bid opening.

**4. Eligibility Criteria**

- a. Bidder should have authorized dealer/retailer of similar products. Supporting document should be attached.
- b. Should be registered with GST. Signed photocopy of GST Certificate should be attached.
- c. Should have experience in supply of similar products. Supporting document should be attached.
- d. Catalogue of products should be attached.

**5. Bid Price**

- a) Bidders may quote for one or more than one lots.



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- b) The Prices should be quoted in Indian Rupees only.
- c) Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- d) All duties, taxes and other levies payable by the supplier shall be included in the total price.
- e) The Prices should be quoted in Indian Rupees only.
- f) Statutory deductions will be made at source, if applicable.
- g) GST in connection with the sale shall be shown separately.
6. Each bidder shall submit only one quotation.

**7. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

**8. Liquidated Damages :**

The applicable rate is 0.5 % per week and the maximum deduction is 5 % of the contract price. On further delays, purchase order may be cancelled.

**9. Evaluation of Quotations**

The Purchaser will evaluate and compare the rates lot-wise, determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

**10. Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive in each lot and who has offered the lowest evaluated quotation price in each lot

10.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order

10.3 BRLPS may increase the quantity as per requirement.

11. Payment shall be made within 21 days after satisfactory delivery of the goods and submission of invoices with challans.

12. The E-waste (Management) Rules, 2016 is applicable to Electric and Electronics equipments.

13. Acceptor bidder will have to provide goods within 20 days from the date of issuance of purchase order.

14. You are requested to provide your best competitive rates.

15. We look forward to receiving your quotations and thank you for your interest in this project.

**(Dr.Santosh)**  
Procurement Specialist

I/27107/2022

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Lot Nos.	Name of items	Specifications of the goods /offered (2)	Unit (3)	Price for each unit (Rs.)				Total Price (Rs.)	
				Unit rate including excise, customs duty (a)	Transportation, insurance, local incidental costs, etc. (b)	GST (c)	Quoted Unit rate [a+b+c] (4)	(in figures) (5)=(3) X (4)	(in words) (6)
Lot-I	MFP Printer		05						
Lot - II	Desktops.		04						
Lot - III	Hard disk -2TB		02						
	Hard Disk-5TB		01						

**Note:** In case of discrepancy between unit price and total price , the unit price shall prevail.

We agree to supply the above goods in accordance with the specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations.

Signature of Bidder.....

Name .....

Business Address: .....

.....

.....

Place: .....

Date.....